



CALL FOR PROPOSALS

Equestrian related training for Chrysalis Academy
students/graduates

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1. Introduction

Chrysalis Academy is an academy geared towards the development of young adults with assessed potential for growth. It is a registered non-profit organisation, which is governed by a private Trust.

Chrysalis Academy's vision is:

- A recognised global leader in holistic youth development

Chrysalis Academy's **mission** is:

- To provide a platform for youth to deepen their resilience and unleash their potential through mental, physical, emotional and spiritual development, enabling them to be role models and agents of positive change

2. Purpose

The purpose is to secure a partnership to augment the Chrysalis Academy's offering of youth development through the rendering of equestrian training in the therapeutic space and as possible career options working with horses. Ideally the services will be required for the period of **1 July 2024 – 30 June 2025**. A possible extension for another period of time will be dependent on the level of services provided.

3. Background/ Scope of Work

- 3.1 The Chrysalis Academy is running a residential programme which is holistic in nature and which caters for youth between the ages of 18 and 25.
- 3.2 The Academy will have three (3) student intakes of roughly 230 per intake per year (two male and one female intake) plus approximately 25 youth instructors per intake.
- 3.3 Given that the Academy has adopted a trauma centred approach, it will be very useful for those students/graduates who have experienced extensive trauma in their lives to be exposed to equine therapy as a treatment option. In addition, learning skills in working with horses to become a stable hand, horse riding instructor, mounted patrol officer or horse ranger will be very handy for those students/graduates who have a keen interest in a career working with horses.

4. Specific conditions and specifications

The following specific conditions, procedures and specifications, are applicable to the provision of training services by the Service provider to Chrysalis Academy.

4.1 Guidelines regarding the required services

4.1.1 Overview

The objective of this agreement pertain to the following in broad terms:

- Provide equine therapy to those students/graduates in need of such a treatment.
- Rendering of skills training to students/graduates who have a keen interest in working with horses given the different career options as stated above.
- Fix and maintain the facility that houses stables, store rooms, accommodation as well as cutting of the grass/gardens in the immediate vicinity of the these facilities.
- Erect temporary electric fencing for grazing purposes of horses.
- The Chrysalis Academy seeks a partnership that will result in not too much traffic on the Estate, as the security and safety of the Academy's students are paramount.

- Provide the Academy with a rental for the use of the facilities and grazing land and supply the Academy with horse manure when available.

4.2 MONITORING AND PARTICIPATION

4.2.1 Monitoring of Services

The Academy will conduct regular inspections of the occupied facilities and spaces to ensure compliance to the terms and conditions of the Service Level Agreement between the two parties.

4.2.2 Communication, Student Participation and Feedback

A student feedback register should be provided to facilitate written feedback from students.

4.3 Health and Safety and legislative compliance

The service provider will have to comply with at least the following legislation:

- Compliance with the Occupational Health & Safety Act in all aspects.
- Animal Protection Act, No 71 of 1962.
- Basic Conditions of Employment of 1997
- Employment Equity Act, No 55 of 1998

4.4 Uniforms

The service provider shall provide all its employees with clearly identifiable uniforms. The logo of the service provider should be on the uniform.

4.5 Refuse and composting areas

Refuse and composting areas should be kept in a neat, secured and orderly manner with due consideration for baboons to prevent them from raiding these areas.

4.6 Qualifications of bidders

Only reputable and recognised organisation/institutions/individuals with sufficient proof of experience in the provision of the required services will be considered. Interested parties should clearly indicate relevant experience in the rendering of the required therapy and training to students/graduates.

It will be expected of successful service provider to enter into a Service Level Agreement with the Chrysalis Academy. Any failure by the successful service provider to meet the relevant terms and conditions of the Service Level Agreement may result in a termination of the contract.

5. Other Considerations

The prospected interested parties should consider the following when submitting a proposal:

- a) The required services shall be rendered in a proper and professional manner at all times.
- b) The service provider shall, at its cost, subscribe to public and general liability insurance during the term of the contract.
- c) A market related monthly rental [minimum R70,000 (excluding VAT)] will be charged as indicated for the use of the facility that houses 34 x stables, 1 x office, 5 x store rooms, 1 x flat let, grazing land and parking space for a maximum of ten (10) horsebox trailers.
- d) The service provider shall be granted the opportunity to generate income from hiring out the stables and from the parking space for a maximum of ten (10) horsebox trailers.
- e) The Service provider is responsible for its own communication means, i.e. internet, telephone system, as well as all maintenance on all the facilities (including cutting of grass in the immediate vicinity of the stable facilities) used by the service provider.
- f) The Academy will provide initial water and electricity connectivity.

- g) The service provider will have to adhere to the Academy's no-smoking, no-drugs and no-alcohol policies on the campus and will also have to accommodate the students' training programme in terms of the utilization of certain spaces on the Chrysalis campus.
- h) Access from the Stone Church will be considered as a first option to limit traffic on the campus where students frequent on a regular basis.
- i) Any value adds should be listed in the proposal as well.

6. Process and Time Frames

Should interested parties wish to familiarise themselves with the area, they are welcome to make an appointment for a site visit with Mr Neil Roman/ Steven Coetzee at 021 7121023 or roman@chrysalisacademy.org.za during the period of 22 – 24 May 2024.

Potential service providers should please submit their proposals by way of an email to Mr Wilhelm de Jongh at dejongh@chrysalisacademy.org.za by **12:00 on 31 May 2024**. The management of Chrysalis Academy hopes to make a final decision on the successful service provider by **7 June 2024**, after which the successful service provider will be notified in writing. The services shall commence on the date of signing of a Service Level Agreement.



Green block – stable facilities
Red block – grazing land



Pics of stables